



# VERNON SECONDARY SCHOOL

Pride on the Hill • 2026–2027 Welcome Back Newsletter

Download the VSS App • Athletics: Athletics info: [vernonpanthers.com](http://vernonpanthers.com)

| Principal  | Vice Principal | Vice Principal | Counselor A–L | Counselor M–Z |
|------------|----------------|----------------|---------------|---------------|
| Mike Edgar | Andrew Affleck | Nara Riplinger | Stari Tupper  | Sumeet Parmar |

## ADMINISTRATORS' MESSAGE

### Dear Vernon Secondary School Families,

Welcome to the 2026-2027 school year at Vernon Secondary! Whether you are returning to VSS or joining our school community for the first time, we are excited to welcome you to the Panther family.

As we prepare to welcome over 1,100 students back to campus, we look forward to a year filled with learning, growth, opportunities, and school spirit. VSS has a strong tradition of excellence in academics, athletics, the arts, leadership, and community involvement, and we are excited to see our students continue that tradition this year.

[https://sd22org-my.sharepoint.com/personal/medgar\\_sd22\\_bc\\_ca/\\_layouts/15/Doc.aspx?sourcedoc={2ADDCB40-1358-4996-BC94-460703FDCF76}&file=VSS\\_26-27\\_Newsletter\\_Fixed\\_by\\_grok.docx&action=default&mobileredirect=true](https://sd22org-my.sharepoint.com/personal/medgar_sd22_bc_ca/_layouts/15/Doc.aspx?sourcedoc={2ADDCB40-1358-4996-BC94-460703FDCF76}&file=VSS_26-27_Newsletter_Fixed_by_grok.docx&action=default&mobileredirect=true)

This year, our work will continue to focus on two key goals:

- **Strengthening School Community and Citizenship**
- **Increasing Academic Success for Every Student**

A special welcome goes out to our Grade 8 students and families as you begin your high school journey. Our staff and student leaders are committed to helping every student feel connected, supported, and ready for success from day one. [https://sd22org-my.sharepoint.com/personal/medgar\\_sd22\\_bc\\_ca/\\_layouts/15/Doc.aspx?sourcedoc={2ADDCB40-1358-4996-BC94-460703FDCF76}&file=VSS\\_26-27\\_Newsletter\\_Fixed\\_by\\_grok.docx&action=default&mobileredirect=true](https://sd22org-my.sharepoint.com/personal/medgar_sd22_bc_ca/_layouts/15/Doc.aspx?sourcedoc={2ADDCB40-1358-4996-BC94-460703FDCF76}&file=VSS_26-27_Newsletter_Fixed_by_grok.docx&action=default&mobileredirect=true)

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The partnership between home and school plays a vital role in student success. We encourage families to stay connected through our website, school app, and ongoing communication with staff throughout the year.

[https://sd22org-my.sharepoint.com/personal/medgar\\_sd22\\_bc\\_ca/\\_layouts/15/Doc.aspx?sourcedoc={2ADDCB40-1358-4996-BC94-460703FDCF76}&file=VSS\\_26-27\\_Newsletter\\_Fixed\\_by\\_grok.docx&action=default&mobileredirect=true](https://sd22org-my.sharepoint.com/personal/medgar_sd22_bc_ca/_layouts/15/Doc.aspx?sourcedoc={2ADDCB40-1358-4996-BC94-460703FDCF76}&file=VSS_26-27_Newsletter_Fixed_by_grok.docx&action=default&mobileredirect=true)

Thank you for your continued support and trust. We look forward to working together to make this a positive, successful, and memorable year for all students.

We hope you enjoy the remainder of the summer and look forward to welcoming everyone back September 8<sup>th</sup>.

**Go Panthers!**

**Mike Edgar, Principal – Grade 12**

**Andrew Affleck, Vice Principal – Grade 10 & 11**

**Nara Riplinger, Vice Principal – Grade 8 & 9**

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## VSS Attendance – Lates - Demographics

If your VSS student is late or absent, please contact the office at **250-545-0701** or Email [vss@sd22.bc.ca](mailto:vss@sd22.bc.ca) to excuse them from school.

The dialer will **call** or **text** after first period and at the end of the day if your child is absent unexcused.

Please let the office know of any change in phone numbers, addresses, or email so that you can stay up to date with the latest at Vernon Secondary.

*While we understand that students may occasionally need to miss school, they are still responsible for any missed learning. Being in class is the best way to develop course skills and participate in activities that can't easily be made up at home.*

## CELL PHONE POLICY AT VSS

We have a simple policy at VSS:

1. Cell phones are not to be used during instructional time.
2. Teachers will decide where cell phones brought to class will be kept. [Locker, Storage Bin, Backpack]
3. Cell phones can be used during breaks and before and after school.

## VSS BLOCK SCHEDULE - Note that this year there are 10 minute breaks and a longer lunch

| Time          | Block    | Duration |
|---------------|----------|----------|
| 8:30 – 9:52   | Period 1 | 82 min   |
| 9:52 – 10:02  | Break    | 10 min   |
| 10:02 – 11:24 | Period 2 | 82 min   |
| 11:24 – 12:07 | Lunch    | 43 min   |
| 12:07 – 1:29  | Period 3 | 82 min   |
| 1:29 – 1:39   | Break    | 10 min   |
| 1:39 – 3:00   | Period 4 | 81 min   |

## OPENING WEEK SCHEDULE

### Tuesday, September 8th 2026

*Homeroom will be your "A" Block. Fees will be collected in "A" block classes.*

- 8:30–9:35 Block A
- 9:40–10:20 Block B
- 10:20–10:35 Break
- 10:35–11:15 Block C
- 11:20–12:00 Block D
- 12:00 Buses depart 3 hours early

*September 8–11, 2026: ABCD rotation all week • Regular block schedule times*

### Thursday, September 10, 2026 — Grade Level Assemblies

- Gr 10 – 8:35
- Gr 8 – 10:10
- Gr 11 – 12:10

### Friday, September 11, 2026

- Gr 9 – 8:35
- Gr 12 – 1:45

School Supplies: Students should come to class on opening day prepared for work, with pen/pencil, binder and notepaper. Teachers will advise students of any special supplies needed (glue sticks, calculators, scissors, etc.).

**Cafeteria Update:** We're looking forward to welcoming students back to the cafeteria on **September 23!** Until then, and on Mondays throughout the year, please remember to bring your lunch from home. 🍎🥗

## WELCOME GRADE 8s — INTRO TO VSS!

### Wednesday, September 2<sup>nd</sup> • From 12:00 – 1:15

*Meet in School Theatre (students only — parents please drop off student at the front of the school, either doors beside the Library or Bus Loop)*

All of our grade 8 students please join us for an orientation session where our student leaders will help you:

- Find your classrooms
- Find your locker
- Answer questions about VSS
- Enjoy a free treat!

**Parents pick up students at 1:15pm, outside of school building.**

## SCHOOL FEES

The **\$30 Student Activity Fee** helps support student experiences throughout the year, including school spirit events, guest speakers, and the VSS app.

### Payment Options

- Online by credit card through **MyEd**
- In person through your **A Block class**
- At the office by **cash or cheque**
- If paying by cheque, **one cheque per student** is all that is needed. Please indicate which fees are being paid. **Please make all cheques payable to Vernon Secondary School.**
- Receipts will be issued for all payments. Please be patient during the first few weeks of school.

### Other Fees

**Yearbook (optional)- \$55 until December 18 - \$60 after December 18**

Financial Hardship→If fees present a financial hardship, please contact the school office. We are happy to work with families to make alternative arrangements.

## MYED STUDENT AND FAMILY PORTALS

MyEd allows students and caregivers access to attendance, learning updates, and transcripts.

Please contact the school for your login information if needed.

Documents to help you with how to use MyEducationBC can be found on our school's website in the 'Families' and 'Innovation and Technology' Tabs: [vss.sd22.bc.ca/innovation-technology](https://vss.sd22.bc.ca/innovation-technology)

**Note: When setting up your Family Portal account for the first time DO NOT use a phone or a tablet. Use a desktop computer or a laptop for the best results.**

## STUDENT CODE OF CONDUCT

The VSS Code of Conduct outlines our expectations for student behaviour and helps create a safe, caring, and respectful learning environment. It is reviewed annually and shared with students, families, staff, and visitors.

Our expectations are guided by the **3 R's**:

- **Respect for Learning**
- **Respect for Myself & Others**
- **Respect for the Environment**

The full [Code of Conduct](#) is available on our website and in the **VSS App**. Student-athletes should also review the Athletics package available on our website.

### Homerooms and Lockers

Your homeroom will be your "A" block class.

Current Students please use the same locker you had before. Please see Mrs. Timperio in the office if you need help with your locker designation or have forgotten your lock combination.

**If you do not wish to use a locker, please let us know in the office ASAP!**

### Parent Advisory Committee

As you prepare for the new school year, we hope you will consider getting involved with the VSS PAC. It's a great way to connect with your school administration, keep on top of initiatives and issues impacting our students, and contribute to school programs through funding allocations. We don't have a mandate to fundraise!

**First PAC Meeting: September 29th, 5:45 pm in the school library.**

**PAC Contact: [vsspac@sd22.gmail.com](mailto:vsspac@sd22.gmail.com)**

## STUDENT 2026-2027 SCHEDULES

**Schedules are released in MyEd on August 26<sup>th</sup>.** Counsellors will be available August 31 to September 4 to process new students and assist those students requiring course changes. Many courses are full so not all changes can be accommodated.

### **NEW\*\*\*Please use these links to request course changes:**

Please be aware that there will be many course change requests and you will have to be patient.

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>Ms. Tupper (last names A–L)</b> | <a href="#">VSS Course Change Request for Mrs. Tupper (last names A-L) – Fill out form</a>     |
| <b>Mr. Parmar (last names M–Z)</b> | <a href="#">Course Change Request for Mr. Parmar (students last names M-Z) – Fill out form</a> |

**The last date to make any course changes for Semester 1 will be Sept 18, 2026.**

You need to refer to the master schedule, emailed out, to see if the change to your desired class is possible! If changes are not possible, counsellors will add students to a waitlist and they will be placed in a class once/if a space becomes available.

### Grade 12 Study Block

Grade 12 students may apply for a study block for **Semester 2** once their graduation requirements have been reviewed and it is clear they are on track to graduate. To apply, students must obtain a **Study Block Application Form** from their school counsellor, have it signed by a parent/guardian, and meet with Mr. Edgar for approval.

### Online Courses (vLearn)

Online courses may be available in certain circumstances. Students must receive school approval before enrolling through **vLearn**. Approval is typically granted only when a course is unavailable at VSS or there is no space in the class.

## REPORTING PROCESS

Formal reports will be provided at the end of each of the four terms in the school year. For each enrolled course these reports will include a mark and a written comment describing the student's progress in relation to the curriculum. Formal report cards are uploaded to MYED at the end of every term.

### Letter Grades

|                    |                                                                                |
|--------------------|--------------------------------------------------------------------------------|
| <b>A = 86–100%</b> | Excellent or outstanding performance in relation to expected learning outcomes |
| <b>B = 73–85%</b>  | Very good performance in relation to expected learning outcomes                |
| <b>C+ = 67–72%</b> | Good performance in relation to expected learning outcomes                     |
| <b>C = 60–66%</b>  | Satisfactory performance in relation to expected learning outcomes             |
| <b>C- = 50–59%</b> | Minimally acceptable performance in relation to expected learning outcomes     |
| <b>F = 0–49%</b>   | Has not demonstrated minimally acceptable performance                          |

### Proficiency Scale (K–9)

- **EMERGING** — the student demonstrates an initial understanding of the concepts and competencies relevant to the expected learning.
- **DEVELOPING** — the student demonstrates a partial understanding of the concepts and competencies relevant to the expected learning.
- **PROFICIENT** — the student demonstrates a complete understanding of the concepts and competencies relevant to the expected learning.
- **EXTENDING** — the student demonstrates a sophisticated understanding of the concepts and competencies of the expected learning.

### Interim and Report Card Dates (Tentative)

- Semester 1 — Interim Nov 20<sup>th</sup>, Final Report Cards Feb 5<sup>th</sup>
- Semester 2 — Interim April 26<sup>th</sup>, Final Report Cards Jun 25<sup>th</sup>

Grades 8–12 will be using [myBlueprint.ca](https://myBlueprint.ca) as a platform for sharing goal setting and core competency reflections. Families will have access to review information with their students.

### Parent / Student / Teacher Conferences

This year Parent/Student/Teacher Conferences are scheduled for October 21, 2026 and April 29, 2027. We encourage parent-teacher-student communication throughout the entire school year through phone, e-mail, or in-person.

#### Threat Assessment Notice

VSS and School District No. 22 are committed to fostering a safe, caring, inclusive learning environment. Threats of harm to self or others may result in a threat assessment that could involve student questioning, student and locker searches, cell phone confiscation, and RCMP involvement.

## UPCOMING EVENTS AT VSS

| Month     | Date     | Event                                                    |
|-----------|----------|----------------------------------------------------------|
| August    | 31–Sep 4 | Course change requests via Google Forms                  |
| September | 7        | Labour Day                                               |
|           | 8        | School Opens — Early Dismissal (Buses run 3 hours early) |
|           | 16       | Photo Day                                                |
|           | 18       | Last day to add/drop courses for semester one            |
|           | 19       | Terry Fox Run (A block)                                  |
|           | 22       | Grad Retreat at Gardom Lake                              |
|           | 23       | Grad Parent Meeting 6:00 Theatre                         |
|           | 25       | District Non-Instructional Day                           |
|           | 29       | PAC Meeting 5:45 Library • Orange Shirt Day              |
|           | 30       | Truth and Reconciliation Day (School not in session)     |
| October   | 5        | World Teachers' Day                                      |
|           | 12       | Thanksgiving Day                                         |
|           | 14       | Grad Parent Meeting 6:00                                 |
|           | 19       | Photo Retake in AM only                                  |
|           | 21       | Parent/Teacher Conferences (Buses run 3 hours early)     |
|           | 22       | Early Dismissal (Buses run 3 hours early)                |
|           | 23       | Professional Development Day                             |
|           | 27       | PAC Meeting 6:00 pm in library                           |

### School Photos: Sept 16th

More information will be communicated in early September.

## GRADUATION 2027

We would like to take this opportunity to once again thank those parents involved in the 2026 Grad celebrations. Without your time and commitment Grad 2026 would not have been the success it was!

**The Graduation Ceremony will be held at Kal Tire Place @ 4PM June 18<sup>th</sup>, 2027.** Our Grad 2027 planning will begin with the first meeting taking place on **Wednesday, September 23rd at 6:00 pm** in our school theatre. If you are interested in helping, please come to our meetings; they will be very informative. All meetings will be held the third Wednesday of every month.

The Grad fee is **\$185**. These fees will begin to be collected the first week of school. Any questions concerning Grad 2027 please contact Mr. Edgar, Principal.

## Grad Voting

Graduates will help make key decisions about their Grad celebrations, including the Dry Grad theme and selected speakers. The voting process will be reviewed at the Grad Retreat on September 22 at Gardom Lake.

## Grad Planning

While counsellors will support students and families, graduates are responsible for ensuring they meet graduation and post-secondary admission requirements. See the Ministry's: [BC Grad Requirements](#)

## CAREER PROGRAMS

*Program offerings in Vernon each year*

### Train in Trades

- Aircraft Maintenance Engineer – Mechanical (February, 6 months)
- Electrical Foundation – Level 1 (February, 6 months)
- Refrigeration & Air Conditioning Mechanic – Level 1 (August, 6 months)
- Plumbing & Piping Trades Foundation – Level 1 (Feb./Sept., 10 months)

There are many more program offerings in Kelowna and Kamloops. Apply early (at least a year ahead of the program start date). See [Mr. Thorpe](#) for more information and to apply. SD22 will pay the full tuition for all successful applicants.

### Work in Trades

Do you work with a certified tradesperson? You can earn 16 credits towards graduation while earning money and hours towards your trade as a Youth Apprentice. Students that complete the program may be eligible for the \$1000 Youth Work in Trades Award.

### Work Experience

Do you work or volunteer? Get high school credit through the Work Experience program. 120 hours of work = 4 credits. This course can be completed over the summer as well. Students must be registered and activated in Work Experience to start counting hours.

### Academic Dual Credit

Take a first-year course at Okanagan College in your Gr. 12 year. Courses are offered after school/evenings twice a week. SD22 will pay the tuition for successful applicants.

### Jean Minguy RCMP Youth Academy

A police academy simulation for students interested in law enforcement. This weeklong exploration is held at the Army Camp in Vernon each Spring with volunteer RCMP officers.

### Okanagan College Trades Sampler

Designed to provide Gr. 10–12 students with an opportunity to explore several different trades. Students will gain knowledge and practical skills.

See our website for a list of other program offerings: [www.sd22.bc.ca/careers](http://www.sd22.bc.ca/careers)

**For more information contact: Tim Thorpe – Career Programs Coordinator • [tthorpe@sd22.bc.ca](mailto:tthorpe@sd22.bc.ca) • 250-549-6921**



Fall sports teams begin as soon as we return to school. Cross country, Football, Boy's Soccer and Volleyball teams will begin tryouts as early as the first week of school. [Vernonpanthers.com](http://Vernonpanthers.com) is the source for all information about Panther Athletics. Please check the website for specific team try out days/times as well as our coaching staff directory and practice schedules.

New to Panther Athletics is the ability to live stream all of our games via hudl. Home games can be broadcast via our permanently mounted camera in the gym...and away games can be broadcast by teams via phones or a portable hudl camera. Links to livestreams will be at <https://fan.hudl.com/vernonpanthers> or a link is available at [vernonpanthers.com](http://Vernonpanthers.com).

While we have a large number of volunteer coaches for many of our teams, we are still searching for coaches for the following teams: Junior Boy's Basketball, Junior Girl's Basketball and Senior Boy's Basketball. If you are interested in leading any of these teams, please contact our Athletic Director (Sean Smith) [ssmith@sd22.bc.ca](mailto:ssmith@sd22.bc.ca).

**Looking forward to another great year on the fields, courts, trails and tracks! GO PANTHERS!**

*Sean Smith, Athletic Director*

**Stay Connected — Download the VSS App -**

**Athletics info:** [Vernonpanthers.com](http://Vernonpanthers.com)

## VSS STAFF 2026–2027

### Administration

|                           |                |
|---------------------------|----------------|
| <b>Mr. Mike Edgar</b>     | Principal      |
| <b>Mr. Andrew Affleck</b> | Vice Principal |
| <b>Ms. Nara Riplinger</b> | Vice Principal |

### Teaching Staff

|                                |                                       |
|--------------------------------|---------------------------------------|
| <b>Mr. Cliff Acob</b>          | HPP Program/On-Line Learning/Science  |
| <b>Ms. Jennifer Albright</b>   | English                               |
| <b>Mr. Brandon Alessio</b>     | Science                               |
| <b>Ms. Liz Allardice</b>       | Art                                   |
| <b>Mr. Grayson Ball</b>        | Spanish                               |
| <b>Ms. Karen Bedard</b>        | Math (Dept. Head Math)                |
| <b>Mr. Mike Bertram</b>        | PE                                    |
| <b>Mr. Jason Boden</b>         | Mechanics                             |
| <b>Mr. Thomas Bohn</b>         | Behaviour Support / Connections       |
| <b>Mr. Johnny Bolton</b>       | SS and English                        |
| <b>Mr. Germano Brunello</b>    | PE                                    |
| <b>Mr. Bruce Comrie</b>        | ELL                                   |
| <b>Mrs. Shelley Cornell</b>    | Chemistry/Science (Dept Head Science) |
| <b>Ms. Giovanna Costantini</b> | English / SBRT                        |

|                              |                                           |
|------------------------------|-------------------------------------------|
| <b>Ms. Maija Daughtry</b>    | Home Ec. (Dept. Head Applied Skills)      |
| <b>Mr. Rob Eggert</b>        | Math                                      |
| <b>Ms. Jodi Gerich</b>       | Social Studies                            |
| <b>Mrs. Jennifer Gray</b>    | Cafeteria                                 |
| <b>Ms. Kirsten Hales</b>     | Science/Career Ed/Math/SS                 |
| <b>Mr. Rolf Hirschhorn</b>   | German (Dept. Head Languages)             |
| <b>Mr. Aaron Hoffman</b>     | SS / Yearbook                             |
| <b>Mr. Brock Honey</b>       | Vocations SBRT                            |
| <b>Ms. Melissa Jacobs</b>    | English                                   |
| <b>Mr. Jay Kohlman</b>       | English                                   |
| <b>Mr. Leon Kopy</b>         | Social Studies (Dept. Head Social St)     |
| <b>Mr. Peter Kozin</b>       | Science                                   |
| <b>Ms. Jennifer Lactin</b>   | Home Ec.                                  |
| <b>Mr. Eric Ladner</b>       | SBRT (Dept Head Student Support Services) |
| <b>Mrs. Robyn Ladner</b>     | School Based Resource Teacher             |
| <b>Mr. Pat Lavery</b>        | Power Tech/Shops                          |
| <b>Mr. Loren Letourneau</b>  | Art/Photography                           |
| <b>Mr. Brett Lockhart</b>    | Social Studies                            |
| <b>Ms. Laurie-Anne Lorge</b> | Drama/English                             |
| <b>Ms. Aly Lypchuk</b>       | French                                    |
| <b>Mrs. Krista Maccagno</b>  | School Based Resource Teacher             |
| <b>Mr. Lonny Mazurak</b>     | PE                                        |
| <b>Ms. Alison Norris</b>     | Science & Physics                         |
| <b>Ms. Jacquie Nuyens</b>    | Biology (Department Head for Science)     |
| <b>Mr. Sumeet Parmar</b>     | Counsellor (M–Z)                          |
| <b>Mr. Greg Peter</b>        | International                             |
| <b>Mr. Jason Preston</b>     | Computers/Art/Careers                     |
| <b>Ms. Katie Reid</b>        | Math                                      |
| <b>Ms. Lisa Reinholz</b>     | English                                   |
| <b>Mr. Tyler Russell</b>     | Woodwork (Dept. Head Applied Skills)      |
| <b>Ms. Andrea Schiiler</b>   | Connections                               |
| <b>Mr. Gresham Smith</b>     | Science                                   |
| <b>Mrs. Kulwinder Smith</b>  | PE (Dept. Head PE)                        |
| <b>Mr. Sean Smith</b>        | PE/Peer Tutoring/Athletic Director        |
| <b>Ms. Miranda Strahl</b>    | Math                                      |
| <b>Ms. Stari Tupper</b>      | Counselor (A–L)                           |
| <b>Ms. Chelsea Westwell</b>  | Math/Indigenous Support                   |
| <b>Ms. Katrina Young</b>     | SS/French                                 |

## Clerical Staff

|                      |                     |
|----------------------|---------------------|
| Ms. Charmaine Tobler | Secretary-In-Charge |
| Ms. Marlene Davies   | Secretary           |
| Ms. Lori Timperio    | MyEd Secretary      |
| Mrs. Flora Evans     | Library Clerk       |

## Education Assistants

|                     |               |
|---------------------|---------------|
| Ms. Laurie Bradley  | Resource Room |
| Ms. Brenda Jones    | Resource Room |
| Ms. Cori Leier      | School Based  |
| Ms. Taryn Lloyd     | School Based  |
| Ms. Elaine Nesbitt  | School Based  |
| Ms. Carrie Sladen   | Resource Room |
| Ms. Kathy Wakefield | School Based  |
| Mr. Brad Wyse       | Resource Room |
| Ms. Amelia Wirch    | School Based  |

## Indigenous Support Worker

|                    |                      |
|--------------------|----------------------|
| Ms. Madison Loucks | Indigenous Education |
|--------------------|----------------------|

## Custodians

|                          |                |
|--------------------------|----------------|
| Ms. Connie Lorenzi-Cahua | Custodian      |
| Mr. Greg Monk            | Head Custodian |
| Mr. Jordan Sorokovsky    | Custodian      |
| Alex Tobler              | Custodian      |

## Cafeteria Support / District Support Staff

|                        |                                     |
|------------------------|-------------------------------------|
| Mr. Gord Robinson      | Cafeteria Support                   |
| Mr. Doug Rogers        | Substance Abuse Prevention (NOYFSS) |
| Mr. Tim Thorpe         | Career Program Coordinator          |
| Ms. Christine Williams | Teacher of D/HH                     |

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**GO PANTHERS!**

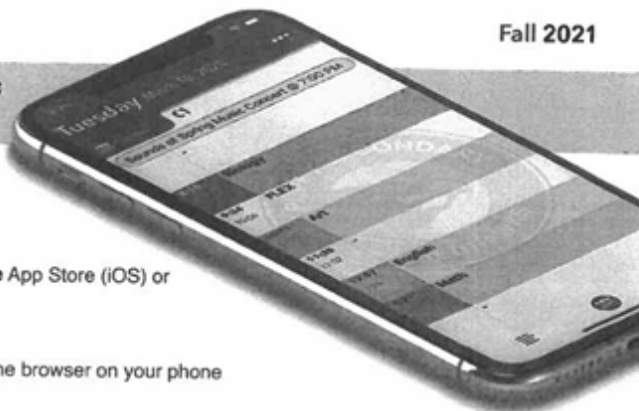
**Vernon Secondary School • Pride on the Hill**



# My School Day

Quick Start for Students  
and Parents

Fall 2021



## 1. Download the app

You can find the app - **it's free to download!** - on the App Store (iOS) or Google Play (Android) on your phone by

- Searching in the store for "My School Day"
- Going to <https://myschoolday.app/download> in the browser on your phone
- Using the QR or snap codes below



**Make sure to allow it to receive notifications when asked - the school will use them to send out important reminders, information and alerts.**

## 2. Select your school

The first time you start the app you will need to select your school. Choose a province, school district, and finally your school from the lists provided, and tap "confirm". *This only needs to be done once.*

## 3. Follow channels.

Channels let the school administration and teachers send out information specific to your classes and activities, so you get only those notifications for your classes and those of interest to the entire school. To subscribe to channels:

- Tap the menu icon ☰ at the top right
- Tap "Follow Channels" in the menu
- Tap the checkbox for the channels you are interested in
- Tap on the "Done" button.

**Remember to check back regularly for new channels** that your teachers may have added.

## 4. Enter your classes

Tap on the classes icon 📅 in the tab bar. Enter your class names and select colours. You can also enter morning, lunch, and after school activities.

## 5. Access school and class links and files

The school and teachers will add links and files that provide resources to the school community such as course materials for remote learning, health advisories, and other school, district, and provincial information. To access these school-wide and channel-specific resources:

- Tap the menu icon ☰ at the top right
- Select "Files and Links" from the menu.

**Remember to check back regularly for new resources** that your teachers may have added.